

**City of Emeryville  
Master Fee Schedule  
Building Division**

Effective July 1, 2012

<u>DESCRIPTION</u>	<u>FEE</u>	
<b>BUILDING PERMIT</b>	0.80%	of construction valuation <sup>1</sup>
<b>Includes Sign and Demolition Permits</b>	\$ 119	minimum
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$ 119	Expired Permits requiring 1 inspection for final
<b>GENERAL PLAN MAINTENANCE<sup>2</sup></b>	0.50%	of construction valuation <sup>1</sup>
Applied to all permits except solar panels.		
<b>TECHNOLOGY FEE</b>	0.10%	of construction valuation <sup>1</sup>
Applied to all permits except solar panels.		
<b>PLAN CHECK – To be paid with submittal of application</b>		
Initial Review plus review of one resubmittal	65%	of Building Permit Fee
	50%	of Building Permit Fee
	\$ 162	for Residential under \$100,000.00 minimum
Approved Resubmittals and/or changes to approved plans, including deferred submittals	\$ 162	per hour, 1 hour minimum
In house		Consultant's hourly fee plus 15%
Outside Consultant		
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500
<b>ENERGY CONSERVATION – To be paid with submittal of application</b>		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5%	of Building Permit Fee
<b>ELECTRICAL, PLUMBING, MECHANICAL PERMITS</b>		
<b>When issued with Building Permit</b>		
Electrical	20%	of Building Permit Fee
Plumbing	18%	of Building Permit Fee
Mechanical	17%	of Building Permit Fee
<b>When issued separately</b>		
Electrical, Plumbing or Mechanical	\$ 119	1% of construction valuation <sup>1</sup> minimum
<b>Photo Voltaic Solar Panel Building Permit Fees <sup>3</sup></b>		Effective September 2, 2010
Single family residences	\$ 250	
All other Properties	\$ 650	
Less than 10 kW	\$ 1,800	
10 kW to 50 kW	\$ 3,500	
Over 50 kW		
<b>Sewer Lateral Permit</b>		
Per Parcel, Administrative fee	\$ 167	
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 404	
or, plus a fee based on cost recovery for large or complex private sewer systems, or for inspections requiring overtime, as determined by the City Engineer	\$ 101	per hour
	\$ 152	overtime per hour
Verification Test (only), on an existing sewer lateral	\$ 101	per test
Traffic signal or street light conduit utility locate (as needed)	\$ 130	
Sewer Lateral Performance Security	\$ 1,000	
Plan Check for new sewer laterals	\$ 162	
<b>SEWER CONNECTION</b>		
Residential Dwellings	\$ 1,185	per unit
All Others Uses	\$ 237	per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year)		

**City of Emeryville  
Master Fee Schedule  
Building Division**

Effective July 1, 2012

<u>DESCRIPTION</u>	<u>FEE</u>
<b>STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)<sup>2</sup></b>	
1 to 3 Story Residential	0.01% of construction valuation <sup>1</sup>
	\$ 0.50 minimum
All Other Construction	0.02% of construction valuation <sup>1</sup>
	\$ 0.50 minimum
<b>GRADING PERMIT</b>	
Grading Permit	1% of construction valuation <sup>1</sup>
Plan Review of Grading Permits	65% of Grading Permit Fee
	\$ 119 minimum
<b>MICROFILM and PHOTOCOPIES</b>	
Project Valuation to \$100,000.00	
8.5" x 14"	\$ 0.50 per page
Larger than 8.5" x 14"	\$ 1.00 per page
Project Valuation over \$100,000.00	1% of Building Permit Fee
<b>CONSTRUCTION WORK WITHOUT REQUIRED PERMITS</b>	5 times cost of the actual permit
<b>OTHER INSPECTIONS AND FEES</b>	
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm)	
Minimum 2 hours weekday; 4 hours weekend.	\$ 129 per hour
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	
Certified Access Specialist Inspections (CASp)	\$ 119 each re-inspection
Inspections	\$ 140 per hour or consultant costs <sup>4</sup>
Litigation	\$ 400 per hour or consultant costs <sup>4</sup>
Inspection for Reconnection of Utilities	\$ 119 per request
Pre-Plan check prior to permit application (2 hr minimum)	\$ 162 per hour
Pre-Construction Meeting Consultation (2 hr minimum)	\$ 162 per hour
Alternate Methods and Materials Request	\$ 162 per hour
Temporary Certificate of Occupancy Request	\$ 245 per request
Gas/Electrical Meter Release	\$ 245 per request
Assigned Property/Business Address	\$ 119 per request
Plans Copy Request (except counter review)	\$ 119 per request
<b>FIRE DEPARTMENT FEES</b>	
Charge per current Fire Department Fee Schedule	
<b>SCHOOL FEES (effective June 1, 2008)<sup>2</sup></b>	
Commercial	\$ 0.47 per square foot
Residential (500 sq. ft. or more)	\$ 2.97 per square foot
Self Storage	\$ 0.07 per square foot
Live/Work	\$ 1.73 per square foot
<b>CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009) <sup>2</sup></b>	
Permit valuation \$1 to \$25,000	\$ 1.00
Permit valuation \$25,001 to \$50,000	\$ 2.00
Permit valuation \$50,001 to \$75,000	\$ 3.00
Permit valuation \$75,001 to \$100,000	\$ 4.00
Permit valuation over \$100,000	\$ 1.00 per \$25,000 or fraction thereof

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply<sup>2</sup>. For guidelines and calculations of these fees, consult the Building Division.

<sup>1</sup> Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

<sup>2</sup> These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

<sup>3</sup> No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

<sup>4</sup> Cost recovery for special cases requiring outside consultants

**City of Emeryville  
Master Fee Schedule  
Planning Division**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
<b><u>Publications, Document Charges</u></b>	
Maps:	
Set of 11 x 17 Zoning/General Plan maps	\$ 10
Individual maps	\$ 3
General Plan	\$ 67
General Plan EIR	Per photocopy rate
Park Avenue District Plan	\$ 27
North Hollis Area Urban Design Program	\$ 27
Zoning Ordinance	\$ 48
Housing Element of the General Plan	\$ 48
Stormwater Guidelines	\$ 25
Parks and Recreation Strategic Plan	\$ 67
Emeryville Design Guidelines	\$ 67
Sustainable Transportation Plan	\$ 15
Sustainable Transportation Background Report	\$ 90
Pedestrian and Bicycle Plan	\$ 100
Pedestrian and Bicycle Plan Appendices	\$ 80
Photocopying, Per Page	\$ 0.10
Faxing, Per Page	\$ 0.10
 <b><u>Sidewalk Café Permits</u></b>	
Application Fee	\$ 87
Annual Renewal Fee	\$ 25
Appeal to Planning Commission	\$ 54
Appeal to City Council	\$ 54
 <b><u>Planning Fees</u></b>	
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$ 87 + charged per formula if excess of 1 hour
<b><u>Planning Commission Study Session</u></b>	\$ 1,000 Flat Rate
Note: Deposit to be credited to application fee if application submitted within one year.	
 <b><u>General Plan Amendment</u></b>	
	At cost, charged per \$3,000 Deposit formula \$2,000 Minimum Charge
 <b><u>Rezoning</u></b>	
	At cost, charged per \$3,000 Deposit formula \$2,000 Minimum Charge
 <b><u>Specific Plan</u></b>	
Deposit Required	At cost, charged per \$3,000 Deposit formula \$2,000 Minimum Charge
At City's discretion, a proportional fee may be charged as part of a development application within an existing Specific Plan area, pursuant to CA Govt. Code Section 65456.	
 <b><u>Planned Unit Development</u></b>	
Preliminary or Final Development Plan:	
Development of 50,000 sq ft or less of floor area	At cost, charged per \$1,000 Minimum Charge formula
Development of more than 50,000 sq ft of floor area	At cost, charged per \$3,000 Deposit formula \$2,000 Minimum Charge
 <b><u>Conditional Use Permits</u></b>	
Residential, less than 3 units	\$ 1,127 Flat Rate
Residential, 3 to 10 Units	\$ 1,693 Flat Rate
Residential 11 or more units	At cost, charged per \$2,000 Minimum Charge formula
Non-residential or mixed use, including Master Use Permits	
Less than 10,000 sq.ft of floor area	\$ 1,127 Flat Rate
10,000 sq. ft. or more of floor area	At cost, charged per \$2,000 Minimum Charge formula

**City of Emeryville  
Master Fee Schedule  
Planning Division**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>	
<b>Sign Applications</b>		
Minor Design Review <i>(includes review of compliance with a master sign program)</i>	\$	450
Major Design Review	\$	675
Master sign programs	At cost, charged per formula	\$1,000 Minimum Charge
<b>Variances</b>		
Setback encroachment, minor lot coverage exception, two or fewer parking space	\$	1,127
Parking variance of three or more spaces, height, FAR, major request for a development exception	At cost, charged per formula	\$1,000 Minimum
<b>Design Review</b>		
Minor Design Review:		
Residential less than 3 units	\$	450
Non-residential or mixed use, less than 10,000 sq. ft. floor area	\$	450
all other	\$	1,127
Major Design Review	At cost, charged per formula	\$2,000 Minimum
<b><u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u></b>		5 times cost of actual permit/approval
<b>Tree Removal Permits</b>		
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	\$	658
<b>Subdivision/Parcel Maps or Parcel Map Waiver</b>		
	At cost, charged per formula	\$2,000 Minimum plus cost of any technical assistance such as engineer's review
Certificate of Compliance	\$	563
<u>Note the following fee which is administered by the Public Works Department</u>		
Digital Basemap Processing Fee	\$	279
Charged to applicants requesting recording of lot line adjustments, parcel maps, parcel map waivers and final maps within the City of Emeryville		
<b><u>Assessment District Apportionment</u></b> <i>(Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.</i>		
Lot Line Adjustments/Minor Parcel Map Waivers	\$	279
Subdivisions/Parcel Maps (10 parcels or Less)	\$	1,127
Subdivisions/Parcel Maps (more than 10 parcels)	\$	2,823 Plus \$25 Per Parcel Over 20 Parcels
<b>Environmental Review</b>		
Initial Study	At cost, charged per formula	\$1,000 min + actual cost of any technical asst. & staff time
Preparation of Negative Declaration	At cost, charged per formula	\$10,000 deposit \$5,000 minimum
Environmental Impact Report	At cost, charged per formula	\$50,000 deposit
Mitigation Monitoring Program	At cost, charged per formula	+ actual cost of any technical assistance & staff time

**City of Emeryville  
Master Fee Schedule  
Planning Division**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
Environmental Document Filing Fee (General)	\$ 62 \$50 to Alameda County plus \$12 processing fee
Filing Fees Required by State Department of Fish & Game (Effective 1/1/2012)	
Negative Declaration	\$ 2,102
Environmental Impact Report (EIR)	\$ 2,919
<b><u>Administrative Fees</u></b>	
Appeals	
to Planning Commission	\$ 100
to City Council	\$ 200
Time Extensions (Permit Applications)	
If Granted Administratively	\$ 223
If Planning Commission or City Council consideration is required	\$ 529 flat fee
Zoning Compliance, including Business License review	\$ 54
Amendments to conditions of approval by Planning Commission or City Council	
Less than 10,000 sq. ft. of floor area	\$ 562
10,000 sq. ft. or more of floor area	At cost, charged per \$1,000 Minimum Charge formula
Request for Waiver of construction noise hours by City Council	\$ 562

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Planning Staff</b>	charged at	calculation of direct salary, fringe benefits plus 180% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**NOTES**

- 1) The cost of processing applications includes all direct personnel costs in all appropriate departments including Planning & Building, Economic Development and Housing Public Works, Fire and Police. Personnel costs include actual salary plus fringe benefits and indirect overhead.
- 2) All applications that are charged on a cost recovery basis require an initial minimum charge to be paid at the time of filing. If the costs incurred in processing an application exceed this minimum fee, the City will bill the applicant for this additional amount, except for charges that are less than \$25.
- 3) An assessment District Apportionment is required for lot configuration changes for parcels in 'West Emeryville, Bay Shellmound or the East Bay Bridge Assessment Districts.
- 4) If more than one application is being filed, such as a conditional use permit and design review, 'the minimum charges will be combined, with the applications processed concurrently at cost.
- 5) Filing fees required by the State Department of Fish & Game are established by the State of California, are listed here for reference only, and are subject to change. Please consult State Department of Fish & Game to determine current fees.

**City of Emeryville  
Master Fee Schedule  
City Manager & City Clerk**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying, Per Page	\$ 0.10
Faxing, Per Page	\$ 0.10
Retrieval Fee (For Documents over 5 years old) per cartor	\$ 25
Postage and Handling (For Documents mailed to requesting party)	At cost, minimum charge \$3.00
<b>Council/Agency Planning Commission Agendas / Agenda Packets</b>	
Photocopying, Per Page	\$ 0.10
<b>DVD copy of City Council/Agency or Planning Commission Meeting</b>	
Normal Delivery	
Per Meeting	\$ 10
Rush Delivery (Within 3 working days)	
Additional Charge Per Meeting	\$ 15
Emeryville Municipal Code	
Photocopying, Per Page	\$ 0.10
<b>Measure C</b>	
Annual Permit Fee	
For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville	At cost, charged per formula     \$5,000 Deposit in the event the City undertakes an audit

**Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula":**

<b>City Staff</b>	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 75% for overhead
<b>Consultants</b>	charged at	City's cost plus a 10% administrative fee

**City of Emeryville  
Master Fee Schedule  
Economic Dev & Housing**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying, Per Page	\$ 0.10
Faxing, per page	\$ 0.10
 <b>Publications</b>	
1987 Shellmound Park Redevelopment Plan	see photocopying fee above
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee above
1987 Shellmound Park Final EIR	see photocopying fee above
1976 Redevelopment Plan	see photocopying fee above
Housing Element	see photocopying fee above
Urban Design Plan-San Pablo Avenue	see photocopying fee above
 <b>Program Fees</b>	
City regulatory oversight and Technical review/assistance by Site Manager	<p>Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).</p> <p>At cost, charged \$550 Minimum Deposit per formula</p>

**Note: For any services requiring staff time or the time of city hired consultants, charges will be**

<b>Econ Dev Staff</b>	charged at	calculation of direct salary, fringe benefits plus 75% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Finance**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying, Per Page	\$ 0.10
Faxing, Per Page	\$ 0.10
<b>Miscellaneous Fees</b>	
Ordinances administered by Finance Division	no charge
Business License List	\$ 55
City Budget, CIP or Comprehensive Annual Financial Report (CAFR)	\$ 10
Checks Returned By Bank for Insufficient Funds applies to transactions of all departments	\$ 30
<b>Program Fees</b>	
<u>Business License Processing</u>	
New Business License	\$ 55
Annual Business License renewal	\$ 10
<u>Preferential Parking Permit Program</u>	
Annual Permit	\$ 20 per vehicle
Annual permit for low income household Maximum of 3 annual permits per residential address Maximum of 1 annual permit per business address	\$ 10 per vehicle
Visitor's Permit-One Day Maximum of 10 per household per year	\$ 1
Visitor's Permit-Two Weeks Maximum of 2 per household per year	\$ 5
Visitor's Permit-52 week Maximum of one per year per household or business.	\$ 51

Permit year is September 1 to August 31.

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Finance Staff</b>	charged at	calculation of direct salary, fringe benefits plus 82% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**



**City of Emeryville  
Master Fee Schedule  
Fire Department**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>REPORT AND DOCUMENT REPRODUCTION</b>	
Photocopying, including Fire Department Reports Per Page	\$ 0.10
Faxing, Per Page	\$ 0.10
<b>BICYCLE LICENSE</b>	<b>\$ 10</b>
<b>INSPECTIONS</b>	
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.	
Fire Safety Inspector	\$ 124 Per hour, minimum charge of 1/2 hr.
Reinspection, if required	
Reinspection, all deficiencies corrected	\$ 124 Per hour, minimum charge of 1/2 hr.
Reinspection, deficiencies remaining	\$ 124 Per hour, minimum charge of 1/2 hr.
Special Inspections or Research during regular business hours	Charged per formula
scheduled outside of regular business hours	As above, 2 hour minimum
<b>PERMITS</b>	
Businesses will be charged permit fees annually or per incident as per the Uniform Fire Code.	\$ 140 Annually or per incident as identified in Uniform Fire Code.
<b>OTHER FEES</b>	
Fire Personnel Costs Per Hour:	Charged per formula
Fire Equipment Costs Per Hour, to be charged in the following situations:	
a) Commercial stand by services provided upon request	
b) Response to Hazardous material release	
c) Response to chronic false alarms	
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000	
Engine Company (3 persons)	
Regular Duty Company	\$ 423
Special Duty Company	\$ 269
Aerial Truck (one person)	\$ 409
Staff Vehicle (one person)	\$ 135
All consumable materials used in emergency incidents to be reimbursed at cost plus 30% restocking charge.	
Hazardous Waste Removal Fee	\$ 574

**City of Emeryville  
Master Fee Schedule  
Fire Department**

Effective July 1, 2012

**DESCRIPTION**

**FEE**

**PLAN REVIEW**

Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall.  
(collected by Planning and Building Department) 35% of Building Permit Fee

**PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT**

Plan review fee for submitting plans and specifications for review	\$	49	65% of permit fee for installation of the equipment Minimum
Additional plan review required by changes, additions, or revisions to approved plans.	\$	49	Per hour One Hour Minimum
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems)	\$	49	The Total of: 1% of the first \$50,000 in value .75% of the next \$200,000 .50% of any amount over \$250,000 Minimum

**PLANNING AND TRAINING PROGRAMS**

Emergency Preparedness Planning			
Private Business--Employee Training	\$	100	per hour + Materials
Public/Non Profit Organization--Employee Training	\$	49	per hour + Materials
CPR Training and First Aid Training, 5 student minimum			
Certified	\$	77	per student
Non-Certified	\$	60	per student
Residential Certified	\$	16	per student

Emergency Preparedness Supplies and Equipment At cost

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Fire Staff</b>	charged at	calculation of direct salary, fringe benefits plus 72% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>Report &amp; Document Reproduction</b>	
Citizen Request, Per Page	\$ 0.10
Crime/Accident Report-Insurance Company, Per Page	\$ 0.10
Computer Generated Report from Police Department CAD/Records Management System, Per Page	\$ 0.10
Faxing, Per Page	\$ 0.10
<b>Identification Services</b>	
Fingerprinting	\$ 77
DVD Copy of Communications Voice Tapes	\$ 10
Vehicle Release Certificate Fee (Except recovered/stolen vehicle)	\$ 31
<b>Permit &amp; Application Fees</b>	
Alarm Application Fees (Commercial Alarms only) one time initial fee	\$ 111
Cabaret Permit Annual Application Fee (Due, each December 1st)	\$ 676
One Day Cabaret Permit	\$ 281
One Day Dance Hall Permit	\$ 281
Bingo Game Permit	\$ 281
Card Room Fees:	
Card Room Annual License Application (Due, each December 1st)	\$ 1,355
Card Room Employee Permit	
1. Application Fee	\$ 156
2. Renewal Fee	\$ 94
3. Replacement/Change Card Room	\$ 55
Check Cashing Business, Employee Permit	
1. Application Fee	\$ 156
2. Renewal Fee	\$ 96
3. Replacement/Modification of Card	\$ 55
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 156
2. Application Renewal Fee	\$ 111
3. Driver's Identification Card Replacement Fee	\$ 55
Fleet Management Permit Fees	
1. Application Fee	\$ 206
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 20
Vehicle Permit Fees	
1. Application Fee	\$ 48
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 27

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
Peddler - Vendor - Catering Truck Permit Fees	
1. Application Fee	\$ 156
2. Renewal Fee	\$ 152
3. Replacement Fee	\$ 152
Message Parlor and Massage Establishment Charges:	
Message Parlor Fees (one business grandfathered)	
Annual Permit Application, due each December 1st	\$ 2,439
Message Establishment Fee:	
Annual Permit Application, due each December 1st	\$ 243
Employee Permits	
Annual Employee Permit	
(Applies to both Massage Parlors and Massage Practitioner	
(Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)	
1. Application Fee	\$ 156
2. Renewal Fee	\$ 96
3. Replacement Fee	\$ 71
Dog License Fee	
For One Year	\$ 5
For Three Years	\$ 10
Application for Concealed Weapon Permit, Police Investigation	
1. Background Investigation	\$ 140
2. Psychological Examination, if contracted by City	\$ 167
3. Range Certification	\$ 106
Application for Firearm Dealer Permit	
Background Investigation	\$ 2,439
Emergency Response Expenses (Alcohol/Drug Related)	
Arrest Only	\$ 730
Arrest With Accident Investigation	\$ 852
<b>Police Department Personnel Costs for Short Term Encroachments, Special Events and/or Extraordinary Services .</b>	At cost, charged per formula
Short Term Encroachment Permit	\$ 167
Personnel Services	At cost, charged per formula

**Note: For any services requiring staff time or the time of city hired consultants, charges will be**

<b>Police Staff</b>	charged at	calculation of direct salary, fringe benefits plus 86% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
Aerial Photos	\$ 15
City Limit Maps	\$ 15
Photocopies	
11 X 17, Per Page	\$ 1
8 1/2 x 11 and 8 1/2 x 14, Per Page	\$ 0.10
Faxing, per page	\$ 0.10
 <b>PERMITS/LICENSES</b>	
<u>Encroachment Permits</u>	
Application Fee	\$ 167
Encroachment "No Parking" signs (each)	\$ 4
Encroachment Permit Performance Security	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee	At cost, charged per formula
Long Term Encroachment Permit (beyond 30 days)	\$ 111 Per month after initial 30 days
Work Requiring Plan Check and Inspection:	
Minimum Fee (Covers 2 Hours of Staffing)	\$ 202
Additional Work Required	At cost, charged per formula
(Deposit of estimated charges to be paid at permit issuance)	
Grading and Demolition Permits	Charge Per Current Building Permit Fee Schedule.
Construction and Demolition Waste Management Plan review	\$ 167
Public Improvements performed by private entities or development construction requiring City oversight for review of improvement plans and inspections (Deposit of estimated charges to be paid at application)	At cost, charged per formula
Street Tree Soil Investigation and Planting Report from Consulting Arborist	At cost, charged per formula
Commercial Stormwater Inspections	At cost, charged per formula
<u>Stormwater Treatment Permits</u>	
Application Fee	\$ 167
Stormwater Treatment Performance Security	150% of estimated construction cost of stormwater treatment measures

**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 1, 2012**

**DESCRIPTION**

**FEE**

Stormwater Treatment Plan Check and Inspection:

Minimum Fee (Covers 2 hours of staffing)	\$ 213
Additional work required (Deposit of estimated charges to be paid at permit issuance)	At cost, charged per formula

Stormwater Treatment Maintenance Deposit	Estimated annual maintenance cost
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**Valuation of Street Trees**

Arborist Valuation Report for one (1) tree Included site visit and report	\$ 220 first tree
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Valuation of additional tree(s) Same property, same report	\$ 55 per additional tree
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**OTHER/MISCELLANEOUS**

Extra Services	At cost, charged per formula
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Bike Lockers	\$ 25 per year
	\$ 82 key deposit

Digital Basemap Processing Fee	\$ 281
Charged to applicants requesting recording of lot line adjustments, parcel maps, parcel map waivers and final maps within the City of Emeryville	

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Public Works Staff</b>	charged at	calculation of direct salary, fringe benefits plus 110% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% admin fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Child Development Center**

Effective July 1, 2012

<u>DESCRIPTION</u>	<u>FEE</u>
Application Fee	\$ 116
<b>Non-Subsidized Fees: (Full Cost)</b>	<b>Monthly Fee*</b>
Infants (4 mos to 18 mos) Resident	\$ 1,589 Per Month
Infants (4 mos to 18 mos) Non-Resident	\$ 1,766 Per Month
Toddler (18 mos to 36 mos) Resident	\$ 1,445 Per Month
Toddler (18 mos to 36 mos) Non- Resident	\$ 1,607 Per Month
Pre-Schooler (3-5 Years Old), Resident	\$ 1,157 Per Month
Pre-Schooler (3-5 Years Old), Non-Resident	\$ 1,285 Per Month
Part Time (Minimum 4 Hours & subject to availability), Infant Resident	\$ 83 Per day
Part Time (Minimum 4 Hours & subject to availability), Infant Non-Resident	\$ 93 Per day
Part Time (Minimum 4 Hours & subject to availability) Toddler Resident	\$ 76 Per day
Part Time (Minimum 4 Hours & subject to availability) Toddler Non-Resident	\$ 84 Per day
Part Time (Minimum 4 Hours & subject to availability), Pre-Schooler Resident	\$ 60 Per day
Part Time (Minimum 4 Hours & subject to availability), Pre-Schooler Non-Resident	\$ 67 Per day

\* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation.

**State Subsidized Co-Pay Fees:**

As of 7/1/11, children who participate in the State Subsidy Program pay a supplemental co-pay fee between \$1.10 and \$18.61 per day based on annual household income and number of family members as determined by the State of California Department of Education.

**Other Charges**

Center provided diapers	\$1 each
Late pickup of child	\$1 per minute
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day

**Photocopying at CDC, Per Page** \$ 0.10

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>CDC Staff</b>	charged at	calculation of direct salary, fringe benefits plus 126% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

**City of Emeryville  
Master Fee Schedule  
Community Services**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>Community Events Permit</b>	
Community Event Permit, Application Fee, 30 Days Advance Submission, Resident	\$ 20 per application
Community Event Permit, Application Fee, 30 Days Advance Submission, Non-Profit	\$ 60 per application
Community Event Permit, Application Fee, 30 Days Advance Submission, Non-Resident	\$ 100 per application
Community Event Permit, Application Fee, 14-29 Days Submission, Resident	\$ 40 per application
Community Event Permit, Application Fee, 14-29 Days Submission, Non-Profit	\$ 120 per application
Community Event Permit, Application Fee, 14-29 Days Submission, Non-Resident	\$ 200 per application
Community Event Permit, Security Deposit	\$ 0-1,000 per permit
<b>Park Rental Fees for Picnic Areas</b>	
Park Rental Application Fee, Resident	\$ 5 per application
Park Rental Application Fee, Non-Profit	\$ 5 per application
Park Rental Application Fee, Non-Resident	\$ 10 per application
Marina Park, Site A or E, 49 People or Less, Resident (revised description)	\$ 40 per hour
Marina Park, Site A or E, 49 People or Less, Non-Profit (revised description)	\$ 20 per hour
Marina Park, Site A or E, 49 People or Less, Non-Resident (revised description)	\$ 50 per hour
Marina Park, Site A or E, 50 People or More, Resident	\$ 60 per hour
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 40 per hour
Marina Park, Site A or E, 50 People or More, Non-Resident	\$ 100 per hour
Marina Park, Site B, C, or D, Resident	\$ 20 per hour
Marina Park, Site B, C, or D, Non-Profit	\$ 10 per hour
Marina Park, Site B, C, or D, Non-Resident	\$ 25 per hour
Doyle-Hollis Park, All Sites, Resident	\$ 75 per day
Doyle-Hollis Park, All Sites, Non-Profit	\$ 50 per day
Doyle-Hollis Park, All Sites, Non-Resident	\$ 100 per day
All Other Parks, Resident	\$ 10 per hour
All Other Parks, Non-Profit	\$ 5 per hour
All Other Parks, Non-Resident	\$ 15 per hour
Bounce House Use Fee - All Facilities, Resident	\$ 15 per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$ 10 per rental
Bounce House Use Fee - All Facilities, Non-Resident	\$ 20 per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Resident (revised description)	\$ 30 per hour
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit (revised description)	\$ 20 per hour
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident (revised description)	\$ 40 per hour
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 50 per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 40 per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident	\$ 60 per rental
Deposit for Park Rentals	\$ 0-50 per rental
<b>Emery Secondary School Gym, Pool, and Field Rental Fees</b>	
ESS Rental Application Fee, Resident	\$ 20 per application
ESS Rental Application Fee, Non-Profit	\$ 20 per application
ESS Rental Application Fee, Non-Resident	\$ 40 per application
ESS Gym Rental Fee, Resident	\$ 50 per hour
ESS Gym Rental Fee, Non-Profit and Youth Group, Mon-Thu	\$ 40 per hour
ESS Gym Rental Fee, Non-Profit and Youth Group, Fri-Sur	\$ 45 per hour
ESS Gym Rental Fee, Non-Resident	\$ 60 per hour
ESS Gym Rental Preparation Fee	\$ 30-1,000 per rental
ESS Gym Rental Deposit	\$ 150-1,000 per rental
ESS Athletic Field Rental Fee, Resident	\$ 25 per hour
ESS Athletic Field Rental Fee, Non-Profit and Youth Group, Mon-Thu	\$ 20 per hour
ESS Athletic Field Rental Fee, Non-Profit and Youth Group, Fri-Sur	\$ 25 per hour
ESS Athletic Field Rental Fee, Non-Resident	\$ 50 per hour



**City of Emeryville  
Master Fee Schedule  
Community Services**

Effective July 1, 2012

<u>DESCRIPTION</u>	<u>FEE</u>	
ESS Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ESS Athletic Field Rental Deposit	\$ 150-1,000	per rental
ESS Swimming Pool Rental Fee (1-25 People), Resident	\$ 35	per hour
ESS Swimming Pool Rental Fee (1-25 People), Non-Profit (Mon-Thu)	\$ 35	per hour
ESS Swimming Pool Rental Fee (1-25 People), Non-Profit (Fri-Sun)	\$ 40	per hour
ESS Swimming Pool Rental Fee (1-25 People), Non-Resident	\$ 45	per hour
ESS Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 15	per hour
ESS Swimming Pool Rental Preparation Fee	\$ 30-1,000	per rental
ESS Swimming Pool Rental Deposit	\$ 150-1,000	per rental
ESS "Recreation Swim Party Area Rental", Resident	\$ 35	per rental
ESS "Recreation Swim Party Area Rental", Non-Profit	\$ 35	per rental
ESS "Recreation Swim Party Area Rental", Non-Resident	\$ 45	per rental
<b>City of Emeryville Indoor Facility Rental Prices</b>		
City Indoor Facilities Rental Application Fee, Resident	\$ 20	per application
City Indoor Facilities Application Fee, Non-Profit	\$ 20	per application
City Indoor Facilities Application Fee, Non-Resident	\$ 40	per application
<b><i>Bridgectourt Room</i></b>		
Bridgectourt Room Rental Fee, Resident	\$ 40	per hour
Bridgectourt Room Rental Fee, Non-Profit (Mon-Thu)	\$ 25	per hour
Bridgectourt Room Rental Fee, Non-Profit (Fri-Sun)	\$ 30	per hour
Bridgectourt Room Rental Fee, Non-Resident	\$ 50	per hour
Bridgectourt Room Rental Deposit	\$ 150	per rental
<b><i>Child Development Center</i></b>		
CDC Multi-Purpose Room, Kitchen, Play Areas, Resident	\$ 50	per hour
CDC Multi-Purpose Room, Kitchen, Play Areas, Non-Profit (Mon-Thu)	\$ 25	per hour
CDC Multi-Purpose Room, Kitchen, Play Areas, Non-Profit (Fri-Sun)	\$ 40	per hour
CDC Multi-Purpose Room, Kitchen, Play Areas, Non-Resident	\$ 75	per hour
CDC Multi-Purpose Room, Kitchen, Play Areas Deposit	\$ 500	per rental
CDC Multi-Purpose Room, Kitchen, Play Areas Set-Up Fee	\$ 60	per rental
<b><i>Recreation Center</i></b>		
Recreation Center, One Room Rental Fee, Resident	\$ 40	per hour
Recreation Center, One Room Rental Fee, Non-Profit (Mon-Thu)	\$ 25	per hour
Recreation Center, One Room Rental Fee, Non-Profit (Fri-Sun)	\$ 30	per hour
Recreation Center, One Room Rental Fee, Non-Resident	\$ 50	per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$ 80	per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit (Mon-Thu)	\$ 40	per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit (Fri-Sun)	\$ 50	per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident	\$ 100	per hour
Recreation Center Rental Deposit - Entire Facility	\$ 500	per rental
Recreation Center Rental Deposit - One Room	\$ 150	per rental
<b><i>Senior Center</i></b>		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 100	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit (Mon-Thu)	\$ 30	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit (Fri-Sun)	\$ 50	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident	\$ 125	per hour
Senior Center Kitchen Rental Fee, Resident	\$ 30	per hour
Senior Center Kitchen Rental Fee, Non-Profit (Mon-Thu)	\$ 25	per hour
Senior Center Kitchen Rental Fee, Non-Profit (Fri-Sun)	\$ 30	per hour
Senior Center Kitchen Rental Fee, Non-Resident	\$ 40	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 50	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit (Mon-Thu)	\$ 25	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit (Fri-Sun)	\$ 40	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident	\$ 65	per hour

**City of Emeryville  
Master Fee Schedule  
Community Services**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 50 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit (Mon-Thu)	\$ 25 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit (Fri-Sun)	\$ 40 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident	\$ 65 per hour
Senior Center, Entire Facility Rental Fee, Resident	\$ 150 per hour
Senior Center, Entire Facility Rental Fee, Non-Profit (Mon-Thu)	\$ 75 per hour
Senior Center, Entire Facility Rental Fee, Non-Profit (Fri-Sun)	\$ 100 per hour
Senior Center, Entire Facility Rental Fee, Non-Resident	\$ 180 per hour
Senior Center Janitorial Fees	Market Rate
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$ 500 per rental
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$ 150 per rental
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	Market Rate
<b>Special Event Sponsorship Fee</b>	
Special Event Sponsorship Fee	\$ 100-15,000 per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	Market Rate
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000
<b>Photocopying at Senior, Recreation, or CDC Center, Per Page</b>	<b>\$ 0.10</b>

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be</b>		
<b>Community Services Staff</b>	charged at	calculation of direct salary, fringe benefits plus 126% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee
<b>This is referred to as "Charged per formula."</b>		

**City of Emeryville  
Master Fee Schedule  
Youth Services**

Effective July 1, 2012

**DESCRIPTION**

**FEE**

**Pre-School Summer Camps**

<i>Pre-School (3.5-5 years old)</i>	M/W/F Resident	\$ 44	per three days
	M/W/F Non-Resident	\$ 49	per three days
	T/H Resident	\$ 33	per two days
	T/H Non-Resident	\$ 38	per two days
<i>Pre-K (5-6 years old)</i>	Resident	\$ 81	per week
	Non-Resident	\$ 86	per week
	Sibling Discount	\$ 10	

**Summer Basic Day Camp**

Resident	\$ 99	per 1 week session
Non-resident	\$ 127	per 1 week session
Sibling Discount	\$ 10	

**Summer Extended Day Camp**

Resident	\$ 117	per 1 week session
Non-resident	\$ 145	per 1 week session
Sibling Discount	\$ 10	

**After School Program**

<i>K through 3rd Grade</i>	Resident	\$ 221	per month
	Non-resident	\$ 227	per month

*4th through 6th Grades*

Resident	\$ 149	per month
Non-resident	\$ 155	per month
Sibling Discount	\$ 10	

Late Payment Fee for After-School Program	\$ 10	
Late Pick up Fee for After-School Program	\$ 1	per minute
Sibling Discount for the After-School Program	\$ 10	

**Before School Program**

<i>K through 9th Grade</i>	Resident	\$ 25	per month
	Non-Resident	\$ 30	per month

**Kinderbuddies**

Mon/Wed/Fri Class	Residents	\$ 112	per month
	Non-Residents	\$ 118	per month
Tue/Thu Class	Residents	\$ 78	per month
	Non-Residents	\$ 83	per month

**Youth Sports**

All Youth Sports	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

**Youth Field Trips**

Major Trips	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

**Youth Fee Classes**

Fee Classes	Residents	Market Rate
	Non-Residents	Market Rate + \$5

**City of Emeryville  
Master Fee Schedule  
Youth Services**

Effective July 1, 2012

**DESCRIPTION**

**FEE**

**Teen Programs**

Leaders In Training	Residents	\$ 47	per summer
	Non-Residents	\$ 52	per summer
Teen Lounge	Residents	\$ 25	3 month pass
	Non-Residents	\$ 30	3 month pass

**Youth Seasonal/Special Events**

Special Event Entrance Fees	Various
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**AQUATICS PROGRAM**     *Aquatics Fees Effective September 1, 2011*

**Swim Lessons**

Resident	\$ 38	per session
Non-Resident	\$ 43	per session

**Life Guard Training**

\$ 207	per session
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**Master Swim Program**

Residents	\$ 5	per class
Non Residents	\$ 7	per class

**Public Recreation Swimming**

Recreation Open Swim, Adults (18+ years old), Per Day	\$ 3	per day
Recreation Open Swim, Adults (18+ years old), Per 5-Day Pass	\$ 12	per 5-day pass
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 22	per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 92	per season pass

Recreation Open Swim, Children (5-17 years old), Per Day	\$ 1.50	per day
Recreation Open Swim, Children (5-17 years old), Per 5-Day Pass	\$ 6	per 5-day pass
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10	per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 51	per season pass

Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free
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Water Aerobics, Per Day	\$ 3	per day
Water Aerobics, Per 5-Day Pass	\$ 12	per 5-day pass
Water Aerobics, Per 10-Day Pass	\$ 20	per 10-day pass
Water Aerobics, Per Season	\$ 103	per season pass

Lap Swim, Per Day	\$ 3	per day
Lap Swim, Per 5-Day Pass	\$ 12	per 5-day pass
Lap Swim, Per 10-Day Pass	\$ 20	per 10-day pass
Lap Swim, Per Season	\$ 103	per season pass

**Advertising Fees**

Activity Guide Advertising (Per Issue)	
3 1/2" x 2" (business card)	\$ 95 per placement
3 5/8" x 4 1/2" (quarter page)	\$ 178 per placement

<b>Returned Check Fee</b>	\$ 31 per check
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<b>Photocopying at Recreation Center, Per Page</b>	\$ 0.10
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**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Youth Services Staff</b>	charged at	calculation of direct salary, fringe benefits plus 126% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Adult Services**

**Effective July 1, 2012**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>Adult Sports Leagues</b>	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery Plus \$5
<b>Adult Fee Classes</b>	
Residents	Market Rate
Non-Residents	Market Rate + \$5
<b>Adult Open Gym Pass</b>	<b>Resident      Non-resident</b>
Drop in	\$        2    \$        3
10-Pass	\$        15   \$        17
20-Pass	\$        25   \$        28
Season Pass (4 months)	\$        50   \$        55
1 Year Pass	\$        100   \$        110
<b>Senior Center Fee Classes</b>	Market Rate
<b>Senior Center Member Classes</b>	
Senior Center Members	FREE
General Public Under 50 and Member Guests	\$        7 per class
<b>Senior Center Membership Fee</b>	
Residents	\$        10 per year
Non-Residents	\$        20 per year
<b>Senior Center Trips Fee</b>	
Residents	Market Rate
Non-Residents	variable rate per trip in addition to \$1-\$5 market rate
<b>Senior Center Special Events Fee</b>	various
<b>Photocopying at Senior Center, Per Page</b>	\$        0.10 per page

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Adult Services Staff</b>	charged at	calculation of direct salary, fringe benefits plus 126%
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**