



**City of Emeryville
Master Fee Schedule
Effective July 19, 2016 ***

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* Certain fees on page 4 (Building Division) and page 18 (Public Works Department) were revised in October 2016.

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**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
BUILDING PERMIT	0.80% of construction valuation ¹
Includes Sign and Demolition Permits	\$ 123 minimum
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)	Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$ 123 Expired Permits requiring 1 inspection for final
GENERAL PLAN MAINTENANCE²	0.50% of construction valuation ¹
Applied to all permits except solar panels.	
TECHNOLOGY FEE	0.10% of construction valuation ¹
Applied to all permits except solar panels.	
PLAN CHECK – To be paid with submittal of application	
Initial Review plus review of one resubmittal	65% of Building Permit Fee
	50% of Building Permit Fee
	for Residential under \$100,000.00
	\$ 168 minimum
Approved Resubmittals and/or changes to approved plans, including deferred submittals	
In house	\$ 168 per hour, 1 hour minimum
Outside Consultant	Consultant's hourly fee plus 15%
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)	Full plan check fees plus 50% due at submittal of application; minimum \$500
ENERGY CONSERVATION – To be paid with submittal of application	
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5% of Building Permit Fee
ELECTRICAL, PLUMBING, MECHANICAL PERMITS	
When issued with Building Permit	
Electrical	20% of Building Permit Fee
Plumbing	18% of Building Permit Fee
Mechanical	17% of Building Permit Fee
When issued separately	
Electrical, Plumbing or Mechanical	\$ 123 1% of construction valuation ¹ minimum
Photo Voltaic Solar Panel Building Permit Fees³	
Single family residences	\$ 250
Residential except single family residences	
Up to 15 kW	\$ 500
Over 15 kW	\$ 500 plus \$15 per kW over 15 kW.
All Other	
Up to 50 kW	\$ 1,000
Over 50 kW	\$ 1,000 plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW

**City of Emeryville
Master Fee Schedule
Building Division**

Effective October 21, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Sewer Lateral Permit	
Per Parcel, Administrative fee	\$ 190
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 592
or for large or complex private sewer systems, a cost recovery fee of	\$ 148 per hour
or for inspections requiring overtime, as determined by the City Engineer	\$ 222 per hour
Verification Test (only), on an existing sewer lateral	\$ 122 per test
Traffic signal or street light conduit utility locate (as needed)	\$ 295
Sewer Lateral Performance Security	\$ 1,000
Plan Check for new sewer laterals	\$ 192
SEWER CONNECTION	
Residential Dwellings	\$ 1,321 per unit
All Others Uses	\$ 264 per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year)	
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)²	
1 to 3 Story Residential	0.01% of construction valuation ¹ \$ 0.50 minimum
All Other Construction	0.02% of construction valuation ¹ \$ 0.50 minimum
GRADING PERMIT	
Grading Permit	1% of construction valuation ¹
Plan Review of Grading Permits	65% of Grading Permit Fee \$ 123 minimum
MICROFILM and PHOTOCOPIES	
Project Valuation to \$100,000.00	
8.5" x 14"	\$ 0.50 per page
Larger than 8.5" x 14"	\$ 1.00 per page
Project Valuation over \$100,000.00	1% of Building Permit Fee
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS	5 times cost of the actual permit
OTHER INSPECTIONS AND FEES	
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$ 135 per hour
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	\$ 123 each re-inspection
Certified Access Specialist Inspections (CAsp) Inspections	\$ 143 per hour or consultant costs ⁴
Inspection for Reconnection of Utilities	\$ 123 per request
Pre-Plan check prior to permit application (2 hr minimum)	\$ 168 per hour
Pre-Construction Meeting Consultation (2 hr minimum)	\$ 168 per hour
Alternate Methods and Materials Request	\$ 168 per hour
Certificate of Occupancy/Temporary Certificate of Occupancy Requests	\$ 256 per request
Gas/Electrical Meter Release	\$ 256 per request
Assigned Property/Business Address	\$ 123 per request
Plans Copy Request (except counter review)	\$ 123 per request

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 19, 2016

DESCRIPTION

FEE

FIRE DEPARTMENT FEES

Charge per current Fire Department Fee Schedule

SCHOOL FEES (effective June 1, 2008)²

Commercial	\$	0.47	per square foot
Residential (500 sq. ft. or more)	\$	2.97	per square foot
Self Storage	\$	0.07	per square foot
 Live/Work	 \$	 1.73	 per square foot

CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)²

Permit valuation \$1 to \$25,000	\$	1.00	
Permit valuation \$25,001 to \$50,000	\$	2.00	
Permit valuation \$50,001 to \$75,000	\$	3.00	
Permit valuation \$75,001 to \$100,000	\$	4.00	
Permit valuation over \$100,000	\$	1.00	per \$25,000 or fraction thereof

Note: For any services requiring staff time or the time of city hired consultants,

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

NOTE: Fees for the Building Division were not analyzed by NBS. All Calculations were completed by the City.

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply². For guidelines and calculations of these fees, consult the Building Division.

¹ Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

² These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

³ No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

⁴ Cost recovery for special cases requiring outside consultants

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>	
<u>Publications, Document Charges</u>		
Maps: [19]		
Set of 11 x 17 Zoning/General Plan maps	\$	10
Individual maps	\$	3
General Plan [19]	\$	69
General Plan EIR (Per Photocopy Rate) [19]	\$	0.10 Per photocopy rate
Park Avenue District Plan [19]	\$	27
North Hollis Area Urban Design Program [19]	\$	27
Planning Regulations [19]	\$	35
Housing Element of the General Plan [19]	\$	50
Stormwater Guidelines [19]	\$	25
Parks and Recreation Strategic Plan [19]	\$	69
Emeryville Design Guidelines [19]	\$	69
Sustainable Transportation Plan [19]	\$	15
Sustainable Transportation Background Report [19]	\$	94
Pedestrian and Bicycle Plan [19]	\$	104
Pedestrian and Bicycle Plan Appendices [19]	\$	82
Photocopying, Per Page [17]	\$	0.10
Faxing, Per Page [17]	\$	0.10
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$	100
Annual Renewal Fee		No fee
Appeal to Planning Commission	\$	50
Appeal to City Council	\$	50
<u>Planning Fees</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$	397 + charged per formula if excess of 1 hour
<u>Planning Commission Study Session [5]</u>	\$	2,000 Flat Rate
Note: Deposit to be credited to application fee if application submitted within one year.		
<u>General Plan Amendment [4]</u>	At cost, charged per formula	\$3,000 Deposit
<u>Rezoning [4]</u>	At cost, charged per formula	\$3,000 Deposit
<u>Development Agreement [4]</u>	At cost, charged per formula	\$3,000 Deposit
<u>Planned Unit Development [4]</u>		
Preliminary Development Plan	At cost, charged per formula	\$5,000 Deposit
Final Development Plan	At cost, charged per formula	\$3,000 Deposit
<u>Conditional Use Permits</u>		
Minor Conditional Use Permits - Flat Fee	\$	500
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula	\$2,000 Deposit
Demolition of significant or residential structure [4]	At cost, charged per formula	\$3,000 Deposit
All other [4]	At cost, charged per formula	\$3,000 Deposit

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>	
<u>Temporary Use Permits</u>	\$	500
<u>Exceptions to Standards</u>	\$	500
<u>Variances [4]</u>	At cost, charged per formula	\$1,000 Deposit
<u>Design Review, including Signs</u>		
Minor Design Review for Signs	\$	500
Major Design Review for Signs	At cost, charged per formula	\$1,000 Deposit
Master Sign Programs [4]	At cost, charged per formula	\$2,000 Deposit
Individual signs under Master Sign Programs	\$	300 zoning compliance review
Temporary Signs	\$	200
All Other Minor Design Review:	\$	500
All Other Major Design Review [4]	At cost, charged per formula	\$3,000 Deposit
<u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals [20]</u>		5 times cost of actual permit/approval
<u>Tree Removal Permits [6]</u>		
	At cost, charged per formula	\$2,000 Deposit
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)		
<u>Subdivisions</u>		
Major Subdivisions, including residential condominium conversions [9,12]	At cost, charged per formula	\$3,000 Deposit plus cost of any technical assistance such as engineer's review
Minor Subdivisions, including residential condominium conversions	\$	992
Lot Line Adjustments	\$	992
Parcel Mergers	\$	992
Certificate of Compliance	\$	992
Covenant of Easement [9,24]	At cost, charged per formula	\$2,000 Deposit
<u>Assessment District Apportionment</u> <i>(Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)</i>		
Lot Line Adjustments/Parcel Map Waivers	\$	343
Major/Minor Subdivisions (10 parcels or less)	\$	1,370
Major/Minor Subdivisions (more than 10 parcels)	\$	3,425 Plus \$25 Per Parcel Over 20 Parcels

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>	
Environmental Review		
Preparation of Negative Declaration [9,23]	At cost, charged per formula	\$15,000 deposit
Environmental Impact Report [9,23]	At cost, charged per formula	\$30,000 deposit
Preparation of Notice of Determination [22]	\$	86
Filing Fees Required by State Department of Fish & Game (Effective 7/20/2016) [14,20]		
Negative Declaration [2]	\$	2,181
Environmental Impact Report (EIR) [2]	\$	3,030
Administrative Fees [21]		
Appeals		
to Planning Commission	\$	100
to City Council	\$	200
Time Extensions (Permit Applications)		
If Granted Administratively	\$	343
If Planning Commission or City Council consideration is required	At cost, charged per formula	
Zoning Compliance Review		
Building Permit Sign-Off	At cost, charged per formula, if related to a cost recovery planning project; otherwise, No Fee	
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee	
All Other, Including Zoning Compliance or Code Interpretation [10]	\$	397
Amendments to conditions of approval by Planning Commission or City Council		
Any project that was originally flat fee (ie major use permits, residential up to 3 units, individual signs)	\$	992
Any project that was originally cost recovery (ie items to do not fall in a previous fee) [4]	At cost, charged per formula	\$1,000 Deposit
Request for Waiver of construction noise hours by City Council	\$	1,200
In Lieu Fees [3, 15, 20]		
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$	200 Per square foot of required open space not provided
Parking, pursuant to EMC Section 9-4.407(d)	\$	7,500 Per required parking space not provided

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 19, 2016

DESCRIPTION

FEE

NOTES

- [1] The cost of processing applications includes all direct personnel costs in all appropriate departments including Planning & Building, Economic Development and Housing Public Works, Fire and Police. Personnel costs include actual salary plus fringe benefits and indirect overhead.
- [2] All applications that are charged on a cost recovery basis require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount, except for charges that are less than \$25. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant.
- [3] An assessment District Apportionment is required for lot configuration changes for parcels in West Emeryville, Bay Shellmound or the East Bay Bridge Assessment Districts.
- [4] If more than one application is being filed, such as a conditional use permit and design review, the deposits will be combined, with the applications processed concurrently at cost.
- [5] Filing fees required by the State Department of Fish & Game are established by the State of California, are listed here for reference only, and are subject to change. Please consult State Department of Fish & Game to determine current fees.
- [6] Dictated by State Law
- [7] Updated at Beginning of Each CY
- [8] As Instructed by Council at 5/6/14 Meeting
- [9] For any services requiring staff time or the time of city hired consultants, charges for: Planning Staff charged at calculation of direct salary, fringe benefits plus 45.76% overhead rate; Consultants charged at cost plus 10% administrative fee. This is referred to as a "Charged Per Formula."
- [10] Deposit to be credited to application fee if application submitted within one year.
- [11] Other related fees from Public Works Master Fee Schedule may apply
- [12] Cost of any technical assistance such as engineer's review
- [13] Charged to applicants requesting recording of lot line adjustments, parcel maps, parcel map waivers and final maps within the City of Emeryville
- [14] Effective 7/20/2016
- [15] Letter, Secondary Residential Units, and Individual Signs Under Master Sign Programs
- [16] Final Sign off by Planning staff of Building Plan review/inspection included in planning application deposit
- [17] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [18] Revenues sourced [FY1718 Revenue Worksheet - CD]
- [19] all maps are available on website and can be downloaded for free. If the city charges the current fee is cost for duplication. Will charge the public the actual cost to the city.
- [20] N/A
- [21] Per City Council Resolution, cost must not change
- [22] Applicant expected to file with county and pay county cost and fish and game fee
- [23] initial study included in deposit level when needed
- [24] requires planning commission approval
- [25] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5
Specialized Retrieval of Document (writing software)	Actual Cost
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting	
Normal Delivery Per Meeting	\$ 10
Rush Delivery (Within 3 working days) Additional Charge Per Meeting	\$ 15
Electronic Data Record Request - Existing File Per Disk	Cost of materials
Electronic Data Record Request - Non-existing file Per Disk	Cost of materials and staff time to prod
Measure C	
For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	At cost, charged per formula \$5,944 Deposit in the event the City undertakes an audit
City Administrative Fee for Admin of Consultant hired Projects	\$ 108 per hour
City Clerk Hourly Rate	\$ 108 per hour

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula":

City Staff [4]	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants [2]	charged at	City's cost plus a 10% administrative fee

Notes

[1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS

[3] Set by the State at a maximum of \$5

[4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Economic Dev & Housing**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Loan Subordination Fee	\$ 400
Loan Origination Fee	\$ 400
Income Verification Fee	\$ -
 Publications	
1987 Shellmound Park Redevelopment Plan	see photocopying fee
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee
1987 Shellmound Park Final EIR	see photocopying fee
1976 Redevelopment Plan	see photocopying fee
Housing Element	see photocopying fee
Urban Design Plan-San Pablo Avenue	see photocopying fee
 Program Fees	
City regulatory oversight and Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1] At cost, charged \$517 Minimum Deposit per formula
Capital Improvement Credit Fee [2]	\$ 400
Rental Monitoring Fee [5]	At cost, charged \$5,000 minimum deposit per formula
Below Market Rate Resale Fee	\$ 400
Below Market Rate Inspection Fee [4]	At cost, charged \$500 minimum deposit per formula
Loan Payoff Fee	\$ 100
Below Market Rate Inspection (after first 2)	\$ 100 Per hour
Economic Housing and Development Hourly rate	\$ 207 Per hour

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

[Notes]

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(is).
- [2] Process consists of 1) reviewing invoices and proof of payment, and 2) depreciating, if necessary.
- [3] Revenue Sourced [FY15 Revenue Details 9.8.15]
- [4] Includes 2 inspections
- [5] The affordability agreements do not allow for increases.
- [6] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying, Per Page [1]	\$ 0.10
Miscellaneous Fees	
Ordinances administered by Finance Division [6]	no charge
Returned check fee [7]	
1st check	\$ 25
2nd and each subsequent check	\$ 35
Program Fees	
<u>Business License Processing</u>	
New Business License [6]	\$ 57
Annual Business License renewal [6]	\$ 10
<u>Preferential Parking Permit Program</u>	
Annual Permit [2, 6]	\$ 50 per vehicle
Annual permit for low income household [2,6]	\$ 25 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day [3,6]	\$ 3
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks [4,6]	\$ 25
Maximum of 2 per household per year	
Visitor's Permit-52 week [5,6]	\$ 150
Maximum of one per year per household or business.	

Permit year is September 1 to August 31.

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

[Notes]

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] Minimum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Maximum of 10 per household per year, permit year is September 1 to August 31
- [4] Maximum of 2 per household per year, permit year is September 1 to August 31
- [5] Maximum of 1 per household or business per year, permit year is September 1 to August 31
- [6] Placeholder for Master Fee Schedule; Not included in the NBS cost analysis
- [7] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [8] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>	
BICYCLE LICENSE	\$ 10	
INSPECTIONS		
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.		
Re-Inspection, if required - Prevention Specific Reinspection, all deficiencies corrected	\$ 106	Per hour, minimum charge of 1/2 hr.
Reinspection, deficiencies remaining	\$ 106	Per hour, minimum charge of 1/2 hr.
Special Inspections or Research during regular business hours	\$ 211	Per hour, minimum charge of 1/2 hr.
scheduled outside of regular business hours	\$ 211	Per hour, minimum charge of 1/2 hr.
Fire Safety Inspection		
Fire prevention annual inspection	\$ 106	Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Minor [1]	\$ 327	Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Major [1]	\$ 327	Per hour, minimum charge of 1/2 hr.
Special Inspections - Prevention [1]	\$ 106	Per hour, minimum charge of 1/2 hr.
Special Inspections - Suppression [1]	\$ 327	Per hour, minimum charge of 1/2 hr.
PERMITS		
Fire code permits (Tents, haunted houses, carnival or fair, etc.)	\$ 106	Per hour, minimum charge of 1/2 hr.
OTHER FEES		
Fire Personnel Costs Per Hour:	\$ 106	Per hour, minimum charge of 1/2 hr.
Fire Equipment Costs Per Hour, to be charged in the following situations:		
a) Commercial stand by services provided upon request		
b) Response to Hazardous material release		
c) Response to chronic false alarms		
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000		
Engine Company (3 persons)		
Regular Duty Company	\$ 327	Staff per hour plus equipment cost
Special Duty Company	\$ 327	Staff per hour plus equipment cost
Aerial Truck (one person)	\$ 106	Staff per hour plus equipment cost
Staff Vehicle (one person)	\$ 106	Staff per hour plus equipment cost
First Responder Fee [1]	\$ 109	
All consumable materials used in emergency incidents to be reimbursed at cost plus 30% restocking charge.		

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 19, 2016

DESCRIPTION

FEE

PLAN REVIEW

Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. [5] (collected by Planning and Building Department)	35% of Building Permit Fee
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PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT

Plan review fee for submitting plans and specifications for review - Base Fee	65% of permit fee (for installation of the equipment)
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 106 Per hour
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems)	\$ 123 1% of the total valuation Minimum

PLANNING AND TRAINING PROGRAMS

Emergency Preparedness Planning	
Private Business--Employee Training	\$ 48 per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 48 per hour + Materials
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 48 per hour
Emergency Preparedness Supplies and Equipment	At cost

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

[Notes]

- [1] 3 person crew assumed one hour each
- [2] 3 person crew assumed 20 minutes each
- [3] Revenue sourced [FY1718 RevWorksheet-Fire]
Emeryville is not a CUPA agency, it cannot bill for cost recovery associated with HazMat calls. Non-CUPA agency HM billing is handled by County Environmental Health for all locations with HM business plan (HMBP), HW generators, tiered permitting, aboveground petroleum storage, underground storage tanks and California accidental release prevention (CalARP).
- [4]
- [5] Per County request fee remains a percentage based fee, not analyzed by NBS
- [6] N/A
- [7] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Report & Document Reproduction	
Citizen Request, Per Page [12]	\$ 0.10
Crime/Accident Report-Insurance Company, Per Page [12]	\$ 0.10
Computer Generated Report from Police Department CAD/Records Management System, Per Page [2,12]	\$ 0.10
Faxing, Per Page [12]	\$ 0.10
Identification Services	
Fingerprinting	\$ 157
DVD Copy of Communications Voice Tapes	\$ 157
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 83
Stolen vehicle release	\$ 157
Permit & Application Fees	
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 157
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,379
One Day Cabaret Permit	\$ 827
One Day Dance Hall Permit	\$ 552
Bingo Game Permit	\$ 414
Card Room Fees:	
Card Room Annual License Application [7] (Due, each December 1st)	\$ 2,758
Card Room Employee Permit	
1. Application Fee	\$ 373
2. Renewal Fee	\$ 138
3. Replacement/Change Card Room	\$ 138
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 157
2. Application Renewal Fee	\$ 157
3. Driver's Identification Card Replacement Fee	\$ 78
Fleet Management Permit Fees	
1. Application Fee	\$ 314
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 314
Vehicle Permit Fees	
1. Application Fee	\$ 78
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 47
3. Vehicle Replacement Card Fee	\$ 39

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>	
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$ 276	
2. Renewal Fee	\$ 276	
3. Replacement Fee	\$ 83	
Massage Parlor and Massage Establishment Charges [8]:		
Annual Permit Application, due each December 1st	\$ 1,141	
Massage Establishment Fee:		
Annual Permit Application, due each December 1st	\$ 540	
Employee Permits		
Annual Employee Permit [3,4]		
(Applies to both Massage Parlors and Massage Practitioners)		
(Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$ 433	
2. Renewal Fee	\$ 433	
3. Replacement Fee	\$ 47	
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 20	
For Three Years - Not Spayed/Neutered	\$ 30	
For One Year - Spayed/Neutered	\$ 10	
For Three Years - Spayed/Neutered	\$ 15	
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	
For One Year - Seniors (55+) - Spayed/Neutered	\$ 2.50	
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$ 784	Penal Code Sec.22190 (b)(1) & (f)(1)
2. Psychological Examination, if contracted by City	\$ 627	Penal Code Sec.22190 (b)(1) & (f)(1)
3. Range Certification	\$ 2,758	
Application for Firearm Dealer Permit		
Background Investigation	\$ 1,379	
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,379	
Arrest With Accident Investigation	\$ 1,930	
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 276	
Short Term Encroachment Permit	\$ 276	
Personnel Services [9,10]	\$ 157	
Medical marijuana delivery permit - new or renewal [14]		
Sworn	\$ 276	Per Hour
Non-Sworn	\$ 157	Per Hour
Firearms Storage Fee [17]	\$ 470	
Police Non-Sworn Hourly Rate	\$ 157	
Police Sworn Hourly Rate	\$ 276	

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 19, 2016

DESCRIPTION

FEE

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Police Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

[Notes]

- [1] For any services requiring staff time or the time of city hired consultants, charges for:
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] overhead
- [10] Consultants - Cost plus 10% administrative fee
- [11] Source document from client "master fee shcedule.xlsx"
- [12] CA Government Code §6253. "A common standard that is viewed is legally defensible is
- [13] Revenue Sourced [FY1718 Revenue Worksheet-PD]
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [16] N/A
- [17] California Family Code 6389 and Penal Code 33880(a)

**City of Emeryville
Master Fee Schedule
Public Works**

Effective October 21, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
PERMITS/LICENSES	
<u>Encroachment Permits</u>	
Application Fee	\$ 184
Plan Check [9,16]	\$ 246
"No Parking" signs (each)	\$ 4 each
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee (2 hr minimum) [7,22,24]	\$ 296
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 148 per hour
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 115 Per month after initial 30 days
Final inspection for certificate of occupancy [17,]	\$ 368
Encroachment Agreements [18]	\$ 491
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.25 per \$100 cf of discharge based on City Ordinance	\$ 246
<u>Private Development Projects</u>	
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 737
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 123 Per Hour
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.
Trash Plan Review [12]	\$ 491
Construction and Demolition Waste Management Plan review [19]	\$ 368
Green Halo Systems C&D Waste Management [11]	\$ 123
SWPPP Inspection on Private Developments [3,4,5]	\$ 614
Trash Plan Inspection [9]	\$ 246
Site Improvements Inspection [7,22,24]	\$ 122
<u>Subdivisions</u>	
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 614
Parcel Map Plan Check [9]	\$ 614
Tentative Map Plan Check	\$ 123 Per Hour
Final Map Plan Check [9]	\$ 982
Plat and Legal Description Plan Check	\$ 246
Digital Basemap Processing Fee [6,8]	\$ 123

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
<u>Stormwater</u>	
Storm water Permit Application Fee [20]	\$ 184
Storm water Permit C3 Plan Check [21,22]	\$ 246 Deposit
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula
Storm water Permit C3 Inspection [7,22,24]	\$ 111 Per Hour
Storm water C10 Plan Check [9]	\$ 123
Storm water Maintenance Agreement Review	\$ 368
Maintenance Agreement Recording at County	\$ 123
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula
<u>Sign Permit</u>	
Application fee	\$ 184
Annual permit Renewal Fee	\$ 123
<u>Arborist</u>	
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 220 first tree
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 55 per additional tree
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 110
OTHER/MISCELLANEOUS	
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque)	\$ 491
Memorial bench with plaque (existing bench) [23]	\$ 246

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Note: For any services requiring staff time or the time of city hired consultants, charges will be	
Public Works Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants charged at	Cost plus 10% admin fee
This is referred to as "Charged per formula."	

[Notes]

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [13] Includes site visit and report
- [14] Revenue Sourced [FY15 Revenue Details 9.8.15]
- [15] Volume of activity, labor time sourced from "PW_COS-040116 mk edit.xlsx"
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [25] Rate for consultant plan check engineer
- [26] Rate for consultant inspection
- [27] Consulting Cost \$200 per tree
- [28] Plus \$1.25 per 100cf of discharge based on City Ordinance
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Child Development Center**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Application Fee (applied against first month's tuition upon approval)	\$ 50
Non-Subsidized Fees: (Full Cost)	
	Monthly Fee*
Infants (4 mos to 18 mos) Resident	\$ 1,676 Per Month
Infants (4 mos to 18 mos) Non-Resident	\$ 1,862 Per Month
Toddler (18 mos to 36 mos) Resident	\$ 1,523 Per Month
Toddler (18 mos to 36 mos) Non- Resident	\$ 1,694 Per Month
Pre-Schooler (3-5 Years Old), Resident	\$ 1,220 Per Month
Pre-Schooler (3-5 Years Old), Non-Resident	\$ 1,354 Per Month

* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.

State Subsidized Co-Pay Fees:

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

Other Charges

Center provided diapers	\$1 each
Late pickup of child	\$1 per minute - first late pickup per minute - each late pick up after the first
Late pickup of child	\$2
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50
Photocopying at CDC, Per Page	\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

CDC Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

NOTE:

- [1] Fees for the Child Development Center were not analyzed by NBS. All Calculations were completed by the City.
[2] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>	
Community Events Permit		
Community Event Permit, Application Fee, Resident	\$ 40	per application
Community Event Permit, Application Fee, Non-Profit	\$ 60	per application
Community Event Permit, Application Fee, Non-Resident	\$ 100	per application
Community Event Permit, Security Deposit	\$ 0-1,000	per permit
Park Rental Fees for Picnic Areas		
Park Rental Application Fee, Resident	\$ 5	per application
Park Rental Application Fee, Non-Profit	\$ 7	per application
Park Rental Application Fee, Non-Resident	\$ 10	per application
Marina Park, Site A or E, 49 People or Less, Resident	\$ 20	per hour
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 40	per hour
Marina Park, Site A or E, 49 People or Less, Non-Resident	\$ 50	per hour
Marina Park, Site A or E, 50 People or More, Resident	\$ 40	per hour
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 60	per hour
Marina Park, Site A or E, 50 People or More, Non-Resident	\$ 100	per hour
Marina Park, Site B, C, or D, Resident	\$ 10	per hour
Marina Park, Site B, C, or D, Non-Profit	\$ 20	per hour
Marina Park, Site B, C, or D, Non-Resident	\$ 30	per hour
Doyle-Hollis Park, Sites A/B, Resident	\$ 30	per day
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 50	per day
Doyle-Hollis Park, Sites A/B, Non-Resident	\$ 80	per day
Doyle-Hollis Park, Site C, Resident	\$ 40	per day
Doyle-Hollis Park, Site C, Non-Profit	\$ 60	per day
Doyle-Hollis Park, Site C, Non-Resident	\$ 90	per day
Doyle-Hollis Park, Site D, Resident	\$ 50	per day
Doyle-Hollis Park, Site D Non-Profit	\$ 75	per day
Doyle-Hollis Park, Site D, Non-Resident	\$ 100	per day
All Other Parks, Resident	\$ 5	per day
All Other Parks, Non-Profit	\$ 10	per day
All Other Parks, Non-Resident	\$ 15	per day
Bounce House Use Fee - All Facilities, Resident	\$ 10	per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$ 15	per rental
Bounce House Use Fee - All Facilities, Non-Resident	\$ 20	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 20	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 30	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident	\$ 40	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 40	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 50	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident	\$ 60	per rental
Deposit for Park Rentals	\$ 0-50	per rental

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>	
ECCL School Gym, Pool, and Field Rental Fees *		
ECCL Rental Application Fee, Resident (per application)	\$	20 per application
ECCL Rental Application Fee, Non-Profit (per application)	\$	30 per application
ECCL Rental Application Fee, Non-Resident (per application)	\$	40 per application
ECCL Gym Rental Fee, Resident (M-TH)	\$	24 per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$	49 per hour
ECCL Gym Rental Fee, Non-Resident (M-TH)	\$	54 per hour
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$	44 per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$	69 per hour
ECCL Gym Rental Fee, Non-Resident (Fri - Sun)	\$	74 per hour
ECCL Gym Rental Preparation Fee	\$30-1,000	per rental
ECCL Gym Rental Deposit	\$150-1,000	per rental
ECCL Athletic Field Rental Fee, Resident	\$	4 per hour
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$	24 per hour
ECCL Athletic Field Rental Fee, Non-Resident	\$	34 per hour
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$	34 per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$	59 per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident	\$	84 per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$	20 per hour
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental
ECCL "Recreation Swim Party Area Rental", Resident	\$	35 per rental
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$	40 per rental
ECCL "Recreation Swim Party Area Rental", Non-Resident	\$	45 per rental
ECCL Building C Rental Fee Resident	\$	84 per hour
ECCL Building C Rental Fee Non-Profit	\$	109 per hour
ECCL Building C Rental Fee Non-Resident	\$	134 per hour
* ECCL Cleaning Fee [4]	Market Rate	
* ECCL LG/Facility Attendant [4]	\$	16
ECCL Building A Multi-Purpose Room		
ECCL Building A Multi-Purpose Room Resident	\$	59 per hour
ECCL Building A Multi-Purpose Room Non-Profit	\$	84 per hour
ECCL Building A Multi-Purpose Room Non-Resident	\$	114 per hour
ECCL Teen Center		
ECCL Teen Center Resident	\$	24 per hour
ECCL Teen Center Non-Profit	\$	49 per hour
ECCL Teen Center Non-Resident	\$	54 per hour
ECCL Classrooms		
ECCL Classrooms Resident	\$	24 per hour
ECCL Classrooms Non-Profit	\$	34 per hour
ECCL Classrooms Non-Resident	\$	39 per hour
City of Emeryville Indoor Facility Rental Prices		
City Indoor Facilities Rental Application Fee, Resident	\$	20 per application
City Indoor Facilities Application Fee, Non-Profit	\$	30 per application
City Indoor Facilities Application Fee, Non-Resident	\$	40 per application
Bridgework Room		
Bridgework Room Rental Fee, Resident	\$	40 per hour
Bridgework Room Rental Fee, Non-Profit	\$	50 per hour
Bridgework Room Rental Fee, Non-Resident	\$	55 per hour
Bridgework Room Rental Deposit	\$	150 per rental

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Recreation Center	
Recreation Center, One Room Rental Fee, Resident	\$ 40 per hour
Recreation Center, One Room Rental Fee, Non-Profit	\$ 50 per hour
Recreation Center, One Room Rental Fee, Non-Resident	\$ 55 per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$ 80 per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 90 per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident	\$ 100 per hour
Recreation Center Rental Deposit - Entire Facility	\$ 500 per rental
Recreation Center Rental Deposit - One Room	\$ 150 per rental
Senior Center	
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 75 per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 100 per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident	\$ 130 per hour
Senior Center Kitchen Rental Fee, Resident	\$ 30 per hour
Senior Center Kitchen Rental Fee, Non-Profit	\$ 40 per hour
Senior Center Kitchen Rental Fee, Non-Resident	\$ 45 per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 50 per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 65 per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident	\$ 70 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 40 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 65 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident	\$ 70 per hour
Senior Center, Entire Facility Rental Fee, Resident	\$ 125 per hour
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 150 per hour
Senior Center, Entire Facility Rental Fee, Non-Resident	\$ 185 per hour
Senior Center Janitorial Fees	Market Rate
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$ 500 per rental
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$ 150 per rental
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	Market Rate
Child Development Center	
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 50 per hour
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 75 per hour
Non-Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 80 per hour
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 500 per rental
Setup Fee - CDC Multipurpose Room, Kitchen, Play Areas	\$ 60 per rental
Special Event Sponsorship Fee	
Special Event Sponsorship Fee	\$ 100-15,000 per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	Market Rate
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000
Photocopying at Senior, Recreation, or CDC Center, Per Page	\$ 0.10

City of Emeryville
Master Fee Schedule
Community Services

Effective July 19, 2016

DESCRIPTION

FEE

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Community Services Staff charged at

calculation of direct salary, fringe benefits plus 45.76% overhead rate

Consultants charged at

Cost plus 10% administrative fee

This is referred to as "Charged per formula."

NOTE:

[1] Fees for the Community Services Division were not analyzed by NBS. All Calculations were completed by the City.

[2] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

[3] N/A

[4] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 19, 2016

DESCRIPTION

FEE

Pre-School Summer Camps *

<i>Pre-School (3.5-5 years old)</i>	M/W/F Resident	\$ 46	per three days
	M/W/F Non-Resident	\$ 51	per three days
	T/H Resident	\$ 33	per two days
	T/H Non-Resident	\$ 38	per two days

<i>Pre-K (5-6 years old)</i>	Resident	\$ 84	per week
	Non-Resident	\$ 89	per week
	Sibling Discount	\$ 10	

Summer Basic Day Camp *

<i>(9am - 6pm)</i>	Resident	\$ 103	per 1 week session
	Non-resident	\$ 108	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 15	per day

Summer Extended Day Camp *

<i>(7:30am - 6pm)</i>	Resident	\$ 121	per 1 week session
	Non-resident	\$ 126	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 30	per day
	Sliding Scale; fees based on monthly income & family size	\$0-\$121	

* Summer camps offered June through August 2016 are charged fees based on the 7/1/14-6/30/15 master fee schedule while camps offered June through August 2017 are charged based on the 7/1/16-6/30/17 fee schedule.

After School Program

<i>Kindergarten</i>	Resident	\$ 231	per month
	Non-resident	\$ 236	per month
	Daily Drop in Fee	\$ 15	per day

<i>1st through 6th Grades</i>	Resident	\$ 169	per month
	Non-resident	\$ 174	per month
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 15	per day
	Sliding Scale; fees based on monthly income & family size	\$0-\$231	

Late Payment Fee for After-School Program	\$ 10	
Late Pick up Fee for After-School Program	\$ 1	per minute
Sibling Discount for the After-School Program	\$ 10	

Before School Program

<i>K through 9th Grade</i>	Resident	\$ 25	per month
	Non-Resident	\$ 30	per month

Kinderbuddies

<i>Mon/Wed/Fri Class</i>	Residents	\$ 116	per month
	Non-Residents	\$ 121	per month
<i>Tue/Thu Class</i>	Residents	\$ 80	per month
	Non-Residents	\$ 85	per month

Youth Sports

<i>All Youth Sports</i>	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

Youth Field Trips

<i>Major Trips</i>	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 19, 2016

DESCRIPTION

FEE

Youth Fee Classes

Fee Classes	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery + \$5

Teen Programs

Leaders In Training	Residents	\$ 49 per session
	Non-Residents	\$ 54 per session
After school teen program	Residents	\$ 25 per month
	Non-Residents	\$ 30 per month
	Drop in fee	\$ 3 per day

Youth Seasonal/Special Events

Special Event Entrance Fees	Various
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AQUATICS PROGRAM

Swim Lessons

Resident	\$ 38 per session
Non-Resident	\$ 43 per session

Life Guard Training

\$ 207 per session

Master Swim Program

Residents	\$ 5 per class
Non Residents	\$ 7 per class

Public Recreation Swimming

Recreation Open Swim, Adults (18+ years old), Per Day	\$ 3 per day
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 20 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 90 per season pass
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 2 per day
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 50 per season pass
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free

Advertising Fees

Activity Guide Advertising (Per Issue)		
3 1/2" x 2" (business card)	\$ 97 per placement	
3 5/8" x 4 1/2" (quarter page)	\$ 182 per placement	
Half Page	\$ 315 per placement	
Full Page	\$ 582 per placement	
Discount for 3 or more guides	20%	

Discount for registering at annual Community Expo

10%

Applies to all fees

Returned Check Fee

\$ 25 per check

Photocopying at Recreation Center, Per Page

\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

NOTE:

[1] Fees for the Youth Services Division were not analyzed by NBS. All Calculations were completed by the City.
[2] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Adult Services**

Effective July 19, 2016

<u>DESCRIPTION</u>	<u>FEE</u>
Adult Sports Leagues	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery Plus \$5
Adult Fee Classes	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
ECCL Fitness Passport	Includes open gym, fitness ctr., water exercise & lap swim
Per Day - Resident	\$ 4 per day
Per Day - Non-Resident	\$ 5 per day
Per 10-Day Pass - Resident	\$ 30 per day
Per 10-Day Pass - Non-Resident	\$ 40 per day
Per Season - Resident	\$ 100 per day
Per Season - Non-Resident	\$ 125 per day
Senior Center Fee Classes	Market Rate
Senior Center Member Classes	
Senior Center Members	FREE
General Public Under 50 and Member Guests	\$ 7 per class
Senior Center Membership Fee	
Residents	\$ 20 per year
Non-Residents	\$ 20 per year
Senior Center Trips Fee	
Residents	Market Rate
Senior Center Special Events Fee	various
Photocopying at Senior Center, Per Page	\$ 0.10 per page

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Adult Services Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

NOTE:

[1] Fees for the Adult Services Division were not analyzed by NBS. All Calculations were completed by the City.
[2] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan