

**EMERYVILLE CITY PLANNING COMMISSION  
SPECIAL MEETING – TOUR OF EMERYVILLE CENTER FOR THE ARTS SITE  
ACTION RECAP  
JULY 18, 2011**

**I. CONVENE AND ROLL CALL**

The meeting was called to order at 6:30 p.m. by Chair Frank Flores in front of Old Town Hall at 1333 Park Avenue. Commissioners present: Gail Donaldson, John Scheuerman, Vanessa Kuemmerle, and Frank Flores. Excused absences: Commissioners Steven Steinberg, Lawrence Cardoza, and Arthur Hoff.

Others in attendance included Councilmember Bukowski, staff, the development team for the Emeryville Center for the Arts, and three members of the public.

**II. PUBLIC COMMENT - None**

**III. WALKING TOUR OF EMERYVILLE CENTER FOR THE ARTS SITE, 4062 HOLLIS STREET**

The group walked to the adjacent Emeryville Center for the Arts site at 4062 Hollis Street. The tour included a review of both the exterior and interior of the building. The following comments were made:

Exterior:

- There was a discussion regarding location of the “parklet” in proximity to 40th Street and right and left turns from 40th to Hollis.
- Improvements at 40th Street were discussed in relationship to the visibility of the “art vitrine” and existing traffic signal control boxes and other existing infrastructure.
- A discussion was held regarding the general loading area off 40<sup>th</sup> Street to allow for gallery loading and unloading.
- There was a discussion regarding the location of a trash enclosure on the ECA property adjacent and on the back of the existing trash enclosure currently on the City parking lot site. It was noted that due to grade differences, a separate new trash enclosure would need to be incorporated into the project.
- There was a discussion regarding the currently planned civic plaza and potential improvements to that area along with potential new openings from ECA to the plaza, in light of potential budget limitations and the possible elimination of this element from the scope of the project.
- There was a discussion regarding location of the trees on 40<sup>th</sup> Street. It was commented that the trees did not seem to be in good health.

Interior:

- The gallery “pop-up” roof was discussed for potential costs savings but Sheila Bergman, Executive Director for the ECA, spoke to the need to retain this element to assure that she can bring large exhibits to the space in support of the necessary program and business plan.

- Restroom quantities and locations were discussed and it was confirmed by Jensen Architects that the current layout provides for multiple events occurring concurrently and that the number of fixtures meets the minimum requirements of the code.
- The office portion of the administrative area was discussed, including the option of a more open-office approach as a potential value engineering item and alternative to the current plan.
- Loading and unloading pathways and specific functions were shared and discussed by Mark Jensen of Jensen Architects in response to the concern about access being limited to 40th and Hollis Streets.

**IV. COMMISSIONERS COMMENTS - None**

**V. ADJOURNMENT – 7.45 p.m.**